#### Madhusmita Sahu

madhusmitasahu942@gmail.com 9337097021

#### **CAREER OBJECTIVE**

Looking for a challenging role so that i can use my skills and capabilities through sincere dedication and hardwork for successful career

### **SKILLS**

**Basic computer** 

MS Excel and MS Word

knowledge

Talley erp 9

Strong command in hindi

Fluency in hindi, english and odia

## **EXPERIENCE**

**Fresher** 

## **EDUCATION**

Degree/Course	Institute/ College	University/ Board	Percentage/ CGPA	Year of Passing
10th Board	Kendriya Vidyalaya Durg (C.G.)	Central Board of Secondary Education	7.2	2017
12th board	Kendriya Vidyalaya Durg (C.G.)	Central Board of Secondary Education	71.2 %	2019
Bachelors of Commerce	Saint Thomas College , Bhilai (C.G.)	Hemchand Yadav University	86.8 %	2022

## **STRENGTHS**

Quick learner, smart working, positive attitude

#### PERSONAL DETAILS

Address Koel Nagar

Rourkela, Odisha, 769014

Date of Birth 01 August, 2001

Gender Female

Nationality Indian

Marital Status Single

Languages Known Hindi , English and Odia

# **DECLARATION**

I do hereby declare that the statements made in the document are true to the best of my knowledge and belief.

Madhusmita Sahu